

My Results Action Plan

Name: _____

Workshop Name:

Identify a practical application to practice <insert workshop name> _____ in your work area using what you learned in the class.

DATE STARTED: _____ **TARGETED DATE FOR COMPLETION:** _____

What I'm going to do: _____

Who does it involve: _____

The issue deals with: _____

Write down the next three to four most important steps needed to make this happen.

- 1 _____
- 2 _____
- 3 _____
- 4 _____

Company Coach Name: _____

Follow up Meeting	Date	Date	Date	Date	Date	Date
Write in % Status Complete from 0 - 100						
Meeting comments section:						
Meeting 1 _____						
Meeting 2 _____						
Meeting 3 _____						
Meeting 4 _____						
Meeting 5 _____						
Meeting 6 _____						
Authorencity Leadership Workshops www.authorencity.com 403.874.1044 david@authorencity.com						

